

GOVT.DEGREE COLLEGE, PORUMAMILLA,KADAPA DISTRICT
(Affiliated to Yogi Vemana University, Kadapa)

Internal Quality Assurance Cell (IQAC)

Sl. No.	Minutes	Action Taken
Action Taken Report on the Meeting -1/2019-2020 conducted on 15.06.2019		
1.	Preparation of AQAR 2019-20 submit the same to the office of NAAC BY September 2019.	AQAR for the year 2019-20 is prepared and submitted.
2	Action plan for preparing the students to write university exams.	Circular is circulated to all the departments heads to prepare action plan and a copy is submitted to IQAC.
3	Conduct of special remedial classes for academically backward students.	Circular is issued to conduct special remedial classes.
Action Taken Report on the Meeting -2/2019-2020 conducted on 06.09.2019		
4	An Examination committee is formed to conduct Internal Exams as per Y.V.U schedule Unit-I & II to upload the marks in Y.V.U Portal.	Circular is issued to all the departments to conduct Internal Examinations as per Y.V.U schedule and upload the marks in Y.V.U Portal.
5	To celebrate International Yoga Day with co-operation of NSS Unit 2 Physical Education department.	Celebrated International Yoga Day with co-operation of NSS Unit 1 physical Education department.
6	To organize International Women's Day celebrations by W.E.C	Organized and celebrated International Women's Day by Women Empowerment cell.
Action Taken Report on the Meeting -3/2019-2020 conducted on 06.03.2020		
7	An awareness programmer is to be conducted on Traffic rules by Police Department	An awareness programme is conducted on traffic rules
8	Study hours to be conducted in view of pre-final Examinations in the Evening hours.	Question papers were prepared by the heads of the Departments and pre-final Exams were conducted.
9	Preparation for final exams by focusing on drilling the previous question papers of university exams.	All the heads of the departments are informed to prepare the students well for final university exams by drilling the previous question papers of university exams.
10	Annual college Day celebrations and preparation of Annual report.	Annual Day celebrations were conducted by forming committees and Annual report is prepared by the Annual report committee.

K. S. S. S.
Co-Ordinator, IQAC
(Internal Quality Assurance Cell)
Govt. Degree College,
Porumamilla, Kadapa (Dt.)

K. S. S. S.
PRINCIPAL
Govt. Degree College
PORUMAMILLA, Kadapa (Dt.)